General Education Worksheet

Name: _____   Student #_A_____   Program Applying To: Health Information Technology

On printed unofficial transcript, highlight highest grade received for courses completed below. DO NOT circle a grade/point if class is not complete. All unofficial transcripts from each college attended must be uploaded to the online application. It is the responsibility of the applicant to ensure accurate and truthful information. ***CLEP or AP Credit***: *A copy of the official score report* ***must be attached***.

All light grey shaded areas must be complete to be considered. Answer each row, add columns, and calculate totals.

Course Name and Number *CLEP and ACT CLEP credit will be awarded letter grade of "B".* *AP Exam Score of 5 = A, 4 = B, 3 = C.*		Circle earned grade and points	Credit Hours	Is course in progress Summer Term 2023?
ENG 101 English Composition I		A=12 B=9 C=6	3	
IDS 102 Ethics or HUM Elective: ART, HUM, IDS, LIT, MUS, PHL, REL, THR	Course you are declaring best grade:	A=12 B=9 C=6	3	
BIO 201 Human Anatomy & Physiology I		A=16 B=12 C=8	4	
BIO 202 Human Anatomy & Physiology II		A=16 B=12 C=8	4	
Math: MTH 100, MTH 110, MTH 112, MTH 113, MTH 120, MTH 125, MTH 126, MTH 227, MTH 237, MTH 238, MTH 265	Course you are declaring best grade:	A=12 B=9 C=6	3	
CIS 146 Microcomputer Applications		A=12 B=9 C=6	3	
HIT 110 Medical Terminology		A=12 B=9 C=6	3	
PSY 200 General Psychology or SOC 200 Introduction to Sociology	Course you are declaring best grade:	A=12 B=9 C=6	3	
	ACT score: _____	**Add circled points from above:** _____ ÷ **TOTAL PTS**	**Add hours completed:** _____ **TOTAL HRS**	**Divide TOTAL PTS by TOTAL HRS** *(Minimum 2.5 required)* _____ **TOTAL GPA**

Do Not Round Totals

Meeting Minimal Requirements Does Not Guarantee Acceptance

1. Insert **Total GPA** from above	_____	(max 4.00)
2. Multiply line 1 Total by 9 =	_____	(max 36)
3. Insert ACT score	_____	(max 36)
4. Add line 2 and 3 for Total	_____	(max 72.00)